

Clinical Project Manager 'Set Up' – Tokyo (Japan)

KAYENTIS is a software solutions provider specialized in pharmaceutical clinical trials.

Our core competence is in patient data capture and processing (eCOA) solutions.

With 14 years of global experience in eCOA, Kayentis has supported more than **200 clinical trials** in **75 countries** with more than **70,000 patients**. Its head office is located in Meylan, near **Grenoble**; Kayentis is also present in **Boston** and we opened our subsidiary in **Tokyo** in 2020.

Joining Kayentis' teams means choosing a fast-growing company committed to improving clinical trials and the **well-being of its employees**.

KAYENTIS is growing! Develop your career with us!

Join an international, cohesive and dynamic team and develop new skills!

KAYENTIS is looking for a **Clinical project manager**. **This permanent role** is based in **Tokyo** (Japan).

The Context:

Reporting to the Manager of the Implementation Project Management team -, you are responsible for the delivery and set-up of the solution as per our clients requirements, respecting regulations and quality procedures.

- ✓ You are responsible for the successful implementation of the project from specifications to delivery.
- ✓ You are the primary point of contact for the client from contract award throughout the setup.
- ✓ You are participating to pre-sales meetings supporting the sales team.

Your Mission :

- ✓ Manage the communication with the sponsor, CRO and other actors involved in the project.
- ✓ Specify and assess client needs and, in conjunction with the technical teams, consolidate the project plan and specification documents.
- ✓ Coordinate the communication internally with a cross-functional project team and external partners.
- ✓ Lead the planning, project tasks, and ensure that deadlines are met.
- ✓ Prepare the validation process and lead the sponsor Usability Acceptance Testing (UAT).
- ✓ Identify the risks on the project, follow issues and manage alongside the sponsor the definition of related action plans.
- ✓ Report to Sales any change related to the scope of the project. Evaluate the related cost impacts.
- ✓ Conduct customer and end user training.
- ✓ Participate in drafting and updating the project and quality documentation.



Kayentis

Dedicated to eCOA & Patient Engagement

Your Profile:

University Degree in related field (B.S, M.S. or Pharm.D.), you have minimum 4 years of experience in clinical research and/or similar role within pharmaceutical sector in biotechnologies.

- ✓ Proven experience in the domain of clinical trials
- ✓ Project management skills
- ✓ Excellent communication skills and writing skills, good team player
- ✓ Rigorous, organized, customer-focused, self-starter
- ✓ Open to travel within Europe and to the USA
- ✓ Fluent in Japanese and English

Are you interested in this opportunity? Contact us and send us your CV at career@kayentis.com

For more information about **Kayentis**, visit our [career page](#), or have a look at our [employee satisfaction survey results](#). Make sure to follow us on the social media platforms below for the latest news and updates about **Kayentis**:

