



**KAYENTIS** is a software solutions provider specialized in pharmaceutical clinical trials.

Our core competence is in patient data capture and processing (eCOA) solutions.

With 16 years of global experience in eCOA, Kayentis has supported more than **220 clinical trials** in **79 countries** with more than **80,000 patients**. Its head office is located in Meylan, near **Grenoble**; Kayentis is also present in **Boston** and **Tokyo**.

Joining Kayentis' teams means choosing a fast-growing company committed to improving clinical trials and the **well-being of its employees**.

**KAYENTIS** is growing! Develop your career with us!  
Join an international, cohesive and dynamic team and develop new skills!

For more information about **Kayentis**, visit our [career page](#), or have a look at our [employee satisfaction survey results](#). Make sure to follow us on the social media platforms below for our latest news and updates:



## PORTFOLIO MANAGER M/F - Boston

The **Portfolio Manager permanent position** is based near Boston (USA).

### YOUR MISSION:

Within the Operations and alongside Clinical project teams, you manage & animate the client relationship with the Sponsors at transversal level

- ✓ You organize monthly/bi-weekly operational meetings:
  - You provide updated overviews of the projects progress
  - Report projects major issues
  - Discuss open operational topics
- ✓ You organize quarterly/yearly executive meetings to;
  - Share Quarterly KPIs with the sponsor
  - Provide overview on product & services roadmaps
  - Share and define new synergies.
- ✓ You are the Key point of contact of sponsors specialists for standardization & improvements, and liaise with marketing, QA & Software Engineering teams to align the corresponding strategy.
- ✓ You follow-up study teams escalations, participate to it at a governance level, and ensure smooth internal related communication. in a context of major project issues.



- ✓ You organize internal feedbacks:
  - KPIs
  - You train Clinical teams (Project managers & Data managers) to the Sponsors rules & standards
  
- ✓ You manage customer feedbacks:
  - Organize lessons learned with clinical teams at key point of the studies steps.
  - Mutualize and share the analysis with Kayentis internal teams and management

#### **YOUR PROFILE:**

- ✓ You are ideally a qualified pharmacist with industry experience, with proven & robust experience in conducting clinical trials projects
- ✓ You have excellent communication skills and writing skills, good team player
- ✓ You are rigorous, organized, customer-focused, self-starting
- ✓ Strong resistance to stress

#### **YOUR BENEFITS:**

- ✓ Flexible working hours
- ✓ Bonuses

**Are you interested in this opportunity?**

**>> Contact us and send us your CV at [career@kayentis.com](mailto:career@kayentis.com) <<**